

**ENGINEERING DEVELOPMENT BOARD****Ministry of Industries and Production****Government of Pakistan****SITUATION VACANT**

The Engineering Development Board (EDB), Ministry of Industries and Production, Government of Pakistan, invites applications from qualified and experienced professionals for the Pakistan Accelerated Vehicle Electrification (PAVE) Program on open contract basis initially for a period of one (01) year, extendable on satisfactory performance. The positions are Islamabad based with nationwide visits, where required.

<b>Sr.</b>	<b>Position</b>	<b>No. of Posts</b>	<b>Qualification &amp; Experience</b>	<b>Age Limit</b>
1	Project Manager PAVE Program	1	Minimum 16 years education in Engineering (Mechanical/Electrical), Business Administration, Finance or relevant discipline with 10–12 years post qualification experience in public sector programs, EV/energy sector or large-scale incentive programs.	35–65
2	Financial / Banking Specialist	1	Minimum 16 years education in Finance, Accounting, Economics, Business, CA/ACCA or relevant discipline with 4–7 years relevant experience in banking, finance, SME lending or risk management.	25–50
3	Accounts / Audit Specialist	1	Minimum 16 years education in Accounting/Finance (CA/ACCA/CMA/MBA Finance preferred) with 4–7 years relevant experience in accounts, audit or financial compliance.	25–50
4	Monitoring & Evaluation (M&E) Specialist	1	Minimum 16 years education in Economics, Engineering, Statistics or MBA with 4–7 years relevant M&E experience in public programs or incentive schemes.	25–50
5	Information Technology Specialist	1	Minimum 16 years education in Computer Science, IT, Software Engineering or relevant discipline with 4–7 years relevant experience in MIS/database systems and digital platforms.	25–50
6	Financial / Banking Analyst	1	Minimum 16 years education in Finance, Economics, Business, CA/ACCA or relevant discipline with 2–5 years relevant experience.	25–45

7	Accounts / Audit Analyst	1	Minimum 16 years education in CA/ACCA, MBA or relevant discipline with 2–5 years relevant experience.	25–45
8	Procurement / Contracts Analyst	1	Minimum 16 years education in Business, Management, Supply Chain, Engineering, Law or relevant discipline with 2–5 years relevant experience in procurement/contract administration.	25–45
9	M&E Assistants	2	Minimum Intermediate or equivalent with minimum 02 years' relevant experience in government/semi-government project environment. Proficiency in MS Office and official drafting required.	25-45
10	Assistants (Accounts, Banking, IT & M&E)	4	Minimum Intermediate or equivalent qualification with basic computer skills, office coordination and record management experience preferred.	25-45

### **General Instructions**

1. Detailed Terms of Reference (TORs) are available on the National Job Portal (NJP) and on Engineering Development Board websites.
2. Interested candidates may apply online through National Job Portal (NJP) at [njp.gov.pk](http://njp.gov.pk) within fifteen (15) days of publication of this advertisement.
3. Only shortlisted candidates will be called for test/interview.
4. No TA/DA shall be admissible for appearing in test/interview.
5. Government employees may apply through proper channel.
6. CEO, EDB being the Competent Authority has reserves the right to increase/decrease the number of posts or cancel the recruitment process at any stage without assigning any reason.
7. Incomplete applications or applications received after due date shall not be entertained.
8. The positions are purely contractual and confer no right of regularization.

### **Application Procedure**

Apply online through National Job Portal i.e., [www.njp.gov.pk](http://www.njp.gov.pk)

**General Manager (HR/Admin)**  
**Engineering Development Board (EDB)**  
 Ministry of Industries and Production  
 Government of Pakistan